



XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Integrated Governance Report.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from NSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.
6. Kindly use this file in local system instead of OneDrive/shared drive. Because it may gives an error "Run-time error '52' : Bad file name or number" While clicking on textblock button if files saved on OneDrive/shared drive.

3. Index

1	Details of general information about company	General Info
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12	Details of Cyber security incidence	Cyber security incidence
13	Signatory Details	Signatory Details
14	Investor Grievance Report	Investor Grievance Report
15	Acquisition of Shares or Voting	Acquisition of Shares or Voting
16	Imposition of Fine or Penalty	Imposition of Fine or Penalty
17	Ongoing TaxLitigations_Disputes	Ongoing TaxLitigations_Disputes

5. Steps for Filing Integrated Governance Report

- I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.

- V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser".
 - To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to NSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to NSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes.

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General information about company		
Scrip code	532847	Enter the quarter ended date only
NSE Symbol	HILTON	
MSEI Symbol	NOTLISTED	
ISIN	INE788H01017	
Name of the entity	Hilton Metal Forging Limited	
Date of start of financial year	01-04-2024	
Date of end of financial year	31-03-2025	
Reporting Quarter Type	Quarterly	
Date of Quarter Ending	31-12-2024	
Type of company	Equity	
Whether Annexure I (Part A) of the SEBI Circular dated December 31, 2024 related to Compliance Report on Corporate Governance is applicable to the entity?	Yes	
Whether Annexure I (Part B) of the SEBI Circular dated December 31, 2024 related to Investor Grievance Redressal Report is Applicable to the entity?	Yes	
Whether Annexure I (Part C) of the SEBI Circular dated December 31, 2024 related to Disclosure of Acquisition of Shares or Voting Rights in Unlisted Companies is Applicable to the entity?	No	<input type="button" value="Add Notes"/>
Whether Annexure I (Part D) of the SEBI Circular dated December 31, 2024 related to Disclosure of Imposition of Fine or Penalty is Applicable to the entity?	No	<input type="button" value="Add Notes"/>
Whether Annexure I (Part E) of the SEBI Circular dated December 31, 2024 related to Disclosure of Updates to Ongoing Tax Litigations or Disputes is Applicable to the entity?	No	<input type="button" value="Add Notes"/>
Risk management committee	Not Applicable	
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities	
Is SCORE ID Available ?	Yes	
SCORE Registration ID	h00071	
Reason For No SCORE ID		
Type of Submission	Original	
Remarks (website dissemination)	<input type="button" value="Add Notes"/>	
Remarks for Exchange (not for Website Dissemination)	<input type="button" value="Add Notes"/>	

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of roles on composition of board of directors regulatory

[Add Notes](#)

Yes

Whether the listed entity has a Regular Chairperson

Yes

Disqualification of Directors under section 161 of the Companies Act, 2013

Sr	The Dir / Mgt	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17(5A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of re-appointment	Date of cessation	Tenure of director (in months)	No. of Directorships in listed entities including this listed entity (Refer Regulations 17(a) of Listing Regulations)	No. of Independent Directorships in listed entities including this listed entity (Refer Regulations 17(a) of Listing Regulations)	Number of memberships in Audit Committees held in listed entities including this listed entity (Refer Regulations 20(a) of Listing Regulations)	No. of years of Chairperson to Audit/ Sub-audit/ Committees held in listed entities including this listed entity (Refer Regulations 20(a) of Listing Regulations)	Reason for Cessation	Notes for non-providing PAN	Notes for non-providing DIN	
1	Mr	SYRABJI VIKRAMJI MISHRA	AAEHA288L	00231164	Executive Director	Chairperson	MD	24.03.1962	No				Active	NA		21.07.2005		22.07.2003		1	0	0	2				
2	Mr	PRITAM RAJESHCHAND CHATURVEDI	822C3627E	02281893	Non-Executive - Non Independent Director			22.10.1996	No				Active	NA		15.07.2023		25.09.2023	22.10.2024		0	0	0	0	Others		
3	Mr	VIVEK KUMAR SHARMA	AAPC2660D	02281816	Non-Executive - Non Independent Director			02.10.1964	No				Active	NA		19.07.2023		25.09.2023	18.10.2024		0	0	0	0	Others		
4	Mr	ANIL SONENDRJIYAH	84EFP338D	02264270	Non-Executive - Independent Director			02.11.1985	No				Active	NA		21.08.2024		21.08.2024		4.00	1	1	1				
5	Mr	RAJESH KHANDELWAL	482F8564H	07342493	Non-Executive - Independent Director			09.08.1985	No				Active	NA		21.08.2024		21.08.2024		4.00	1	1	0				
6	Mr	JAYANAND PRASAD NAGIA	02017649C	07361264	Non-Executive - Independent Director			01.12.1983	No				Active	NA		21.08.2024		21.08.2024		4.00	1	1	2				
7	Mr	SURESHANT KUNDESHI MATHAN	AM81P8451M	07361275	Non-Executive - Non Independent Director			14.06.1992	No				Active	NA		21.08.2024		21.08.2024		1	0	0	1				
8	Mr	VISAL PRASAD JAIN	KV891368M	05113854	Non-Executive - Non Independent Director			09.07.1989	No				Active	NA		22.10.2024		28.11.2024		1	0	0	0				

Annexure 1

B. Composition of Committees

Disclosure of roles on composition of committees exploratory

Add Buttons

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto September 30, 2022.
 3. Date of Cessation must be for the current quarter only, i.e. July 1, 2022 to September 30, 2022.

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	10275156	POUSHA HIRALAL SHAUJITHA	Evaluative Director	Member	10-05-2018		
2.	10764270	ANET SOUND PATTAM	Non Executive - Independent Director	Chairperson	11-08-2024		
3.	10764261	HIRANSHI PRANALAD METIA	Non Executive - Independent Director	Member	11-08-2024		
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	10764270	ANET SOUND PATTAM	Non Executive - Independent Director	Chairperson	11-08-2024		
2.	10764261	IRANDESI RAVIULKA	Non Executive - Independent Director	Member	11-08-2024		
3.	10764261	HIRANSHI PRANALAD METIA	Non Executive - Independent Director	Member	11-08-2024		
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Shareholders Relationship Committee							
Whether the Shareholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	10282893	PREYANI INDUCHANDRAN CHITRALATHA	Non Executive - Non Independent Director	Member	11-01-2023	21-10-2024	
2.	10275156	POUSHA HIRALAL SHAUJITHA	Evaluative Director	Member	10-05-2018		
3.	10764261	HIRANSHI PRANALAD METIA	Non Executive - Independent Director	Chairperson	11-08-2024		
4.	10764276	SUBRAMANYAM NALLIBHAI MAYYANI	Non Executive - Non Independent Director	Member	23-03-2024		
5.							
6.							
7.							
8.							
9.							
10.							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr. No.	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	12-08-2024			Yes	6	6	3
2	31-08-2024	18		Yes	6	6	3
3	12-09-2024	11		Yes	10	10	6
4	25-09-2024	12		Yes	10	10	6
5	27-09-2024	1		Yes	10	10	6
6	22-10-2024	24		Yes	6	6	3
7	30-10-2024	7		Yes	6	6	3
8	14-11-2024	14		Yes	6	6	3

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* to be filled in only for the current quarter meetings

Annexure 1										
IV. Meeting of Committees										
Disclosure of notes on meeting of committees explanatory							Add Notes			
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
Add Delete										
1	Audit Committee	12-08-2024				Yes	3	3	2	0
2	Audit Committee	14-11-2024	93			Yes	3	3	2	0
3	Nomination and remuneration committee	31-08-2024				Yes	3	3	3	0
4	Nomination and remuneration committee	22-10-2024	51			Yes	3	3	3	0
5	Stakeholders Relationship Committee	31-12-2024	69			Yes	3	3	1	0

* to be filled in only for the current quarter meetings

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Annexure 1

V. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	Yuvraj Malhotra
2	Designation	Managing Director

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Details of Cyber security incidence

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter

No

Other details of cyber security incidence or breaches or loss of data event

[Add Notes](#)

Number of cyber security incidence or breaches or loss of data event occurred during the quarter

Sr.

Date of the event

Brief details of the event

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Signatory Details

Name of signatory	Yuvraj Malhotra
Designation of person	Managing Director
Place	Mumbai
Date	13-02-2025

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Investor Grievance Details

No. of investor complaints pending at the beginning of Quarter	2
No. of investor complaints received during the Quarter	0
No. of investor complaints disposed off during the Quarter	1
No. of investor complaints those remaining unresolved at the end of the Quarter	1